Please refer to the WPCSA Show Sanctioning/High Score Rule Book.

**APPLYING FOR SHOW** - At least **90 days** prior to show date, (see Article 117.1 for shows giving 89-60 days notice)

- WPCSA Show Sanctioning Application
- Appropriate fee for provisional sanctioning standard ($100 Gold, $45 Silver, $35 Bronze - per halter judge)
- Judge's application and $50 fee (if necessary)

**AT LEAST 60 DAYS BEFORE SHOW AND PRIOR TO PRINTING:**

- Draft of prize list must be at WPCSA for approval. Submitting less than 60 days or failing to comply with all changes will result in fines. See Article 118.2.

**TWO WEEKS PRIOR TO THE CLOSE OF ENTRIES:**

- Be sure prize list has been distributed and posted. The version on the WPCSA website is the final version.

**DAY OF SHOW:**

- Measure animals in accordance with WPCSA rules (see Article 102)
- Post telephone numbers of veterinarian, farrier and Emergency Medical Service in prominent place.
- Provide first aid equipment and personnel.
- Provide judge with the Judge’s Evaluation of Show form and judge’s cards containing class specifications.
- Verify entry eligibility in accordance with WPCSA rules (see Article 100).
- Inform all owners that are not a current WPCSA member that their points will be bad with WPCSA.
- Provide a membership form to any non-members that need it or add their name to your non-member owner list.

**WITHIN 14 DAYS OF CLOSE OF SHOW:**

Mail to the WPCSA via certified mail, return receipt requested or e-mail/submit on-line the following: (Failure to submit within 14 days will result in fines up to $500.) Points will not be tabulated until all results and fines are received.

- WPCSA Show Secretary's report.
- Master List of Ponies report.
- Results of all WPCSA point classes on official result report forms or compatible computer print outs.
- The $7 entry fee charged for all purebred and Half-Welsh/Part-Bred shown in classes limited to purebred and Half-Welsh/Part-Bred. The fee is charged twice if ponies are shown under a double judging system.
- The $5 non-member fee charged to owners who are not WPCSA members.
- WPCSA Show Rules Commission report or copy of USEF Steward’s report.
- WPCSA Show’s Evaluation of Judge
- WPCSA Leadline Report
- WPCSA Junior Rider Report
- Original copy of WPCSA Measurement Forms completed along with any non-member fees collected.