

WELSH PONY & COB SOCIETY OF AMERICA, INC.

SANCTIONED SHOW CHECK LIST

Please refer to the WPCSA Show Sanctioning/High Score Rule Book.

APPLYING FOR SHOW - At least **90 days** prior to show date, (see Article 117.1 for shows giving 89-60 days notice)

- _____ WPCSA Show Sanctioning Application
- _____ Appropriate fee for provisional sanctioning standard (\$100 Gold, \$45 Silver, \$35 Bronze - per halter judge)
- _____ Judge's application and \$50 fee (if necessary)

AT LEAST 60 DAYS BEFORE SHOW AND PRIOR TO PRINTING:

- _____ Draft of prize list **must** be at WPCSA for approval. Submitting less than 60 days or failing to comply with all changes will result in fines. See Article 118.2.

TWO WEEKS PRIOR TO THE CLOSE OF ENTRIES:

- _____ Be sure prize list has been distributed and posted. The version on the WPCSA website is the final version.

DAY OF SHOW:

- _____ Measure animals in accordance with WPCSA rules (see Article 102)
- _____ Post telephone numbers of veterinarian, farrier and Emergency Medical Service in prominent place.
- _____ Provide first aid equipment and personnel.
- _____ Provide judge with the Judge's Evaluation of Show form and **judge's cards containing class specifications.**
- _____ Verify entry eligibility in accordance with WPCSA rules (**see Article 100**).
- _____ Inform all owners that are not a current WPCSA member that their points will be bad with WPCSA.
- _____ Provide a membership form to any non-members that need it or add their name to your non-member owner list.

WITHIN 14 DAYS OF CLOSE OF SHOW:

Mail to the WPCSA via certified mail, return receipt requested or e-mail/submit on-line the following: **(Failure to submit within 14 days will result in fines up to \$500.) Points will not be tabulated until all results and fines are received.**

- _____ WPCSA Show Secretary's report.
- _____ Master List of Ponies report.
- _____ Results of all WPCSA point classes on official result report forms or compatible computer print outs.
- _____ The \$7 entry fee charged for all purebred and Half-Welsh/Part-Bred shown in classes limited to purebred and Half-Welsh/Part-Bred. The fee is charged twice if ponies are shown under a double judging system.
- _____ The \$5 non-member fee charged to owners who are not WPCSA members.
- _____ WPCSA Show Rules Commission report or copy of USEF Steward's report.
- _____ WPCSA Show's Evaluation of Judge
- _____ WPCSA Leadline Report
- _____ WPCSA Junior Rider Report
- _____ Original copy of WPCSA Measurement Forms completed along with any non-member fees collected.